



HEATHFIELD & WALDRON TWINNING ASSOCIATION

APPLICATION FOR MEMBERSHIP

Please complete in INK in BLOCK CAPITALS and send with your subscription to the Treasurer:

Richard Ridley
Paines Corner
Swife Lane
Broad Oak
East Sussex TN21 8UT

Type of membership (please tick as appropriate)

- Individual** (annual subscription £15) ●
Couple/Family (annual subscription £30) ●

Name:

Address: Telephone:

E-mail:

POST CODE:

Special interests:

Languages spoken:

I support the aims of Heathfield and Waldron Twinning Association and agree to abide by its Constitution.

I enclose my cheque for £ (payable to Heathfield & Waldron Twinning Association) or

BACS

Sort Code : 30-95-01

Account No : 02469668

I am **happy/not happy** for my contact details to be passed on to other members of the Association (please delete as necessary).

Signed:

Date:

HEATHFIELD & WALDRON TWINNING ASSOCIATION CONSTITUTION

1. Name of the Association.

The name of the Association shall be the Heathfield & Waldron Twinning Association.

2. Aims of the Association.

- (a) To promote and foster friendship and understanding between the people of HEATHFIELD & WALDRON and those of FORGES-LES-EAUX in FRANCE and those of other towns with which the Association may later form links.
- (b) To encourage visits by individuals and groups to and from linked towns and the development of personal contacts, and by so doing to broaden the mutual understanding of the cultural, recreational, educational and commercial activities of the linked towns.
- (c) To organise fund-raising activities to foster the aims of the Association.

3. Membership.

Membership shall be open to all persons or organisations in sympathy with the aims of the Association.

There shall be three categories of membership:

- (a) Individual membership.
- (b) Family membership, being open to all members of a family normally resident in the household.
- (c) Group membership. Group membership entities not more than two members of the organisation to the rights conferred on individual or family members.

4. Committee.

The affairs of the Association shall be conducted by the Management Committee consisting a maximum of eight members elected by the Association, being broadly representative of organisations, associations, clubs and individuals in Heathfield & Waldron.

- (a) The committee shall have the power to co-opt and co-opted members shall have the right to vote.
- (b) The quorum shall be five.
- (c) The Committee shall have the powers to set up sub-committees, which shall have the power to co-opt to their membership, with the power to vote.
- (d) With the approval of the committee the Chairman may invite new members to join the committee and to ask existing members to stand down.
- (e) The committee reserves the right to refuse membership applications and to ask existing Association members to stand down.

5. Election of Committee.

The Committee shall be elected at the annual general meeting of the Association. The Association shall elect a Chairman, Vice-Chairman, Honorary Secretary, Honorary Treasurer and such other officers as it seems necessary, including an Honorary Auditor.

6. The Chairman.

The Chairman of the Management Committee, the Honorary Secretary and the Honorary Treasurer shall be ex-officio members of all sub-committees.

7. The Management Committee.

The Management Committee shall call an annual general meeting of the Association between 1 January and 31 March of each year, giving each member at least fourteen days' notice in writing.

8. Voting at the AGM.

- (a) Only members present at the meeting shall be entitled to vote.
- (b) Each individual member shall be entitled to one vote and each family or group member shall be entitled to two votes provided that two members of such family or organisation are present at the meeting. The Chairman shall have a casting vote.

9. Special General Meeting.

A Special General Meeting of the Association may be called at any time on a written request, signed by at least twenty members of the Association and delivered to the Honorary Secretary, containing details of the matter to be discussed. At least twenty-eight days notice must be given.

10. Accounts.

Audited accounts to 31 December of each year shall be submitted to each Annual General Meeting.

11. Moneys.

All moneys received on behalf of the Association shall be kept in safe custody by the Honorary Treasurer and all cheques drawn on the Association's account shall be signed by any two of the Chairman, Honorary Treasurer or Honorary Secretary.

12. Subscriptions.

All subscriptions shall be determined by the AGM and be payable within two months thereof.

13. Amendments to the Constitution

Amendments to the Constitution shall be made at the AGM or at a Special General Meeting. Notice of the proposed amendment shall be given in writing to the Honorary Secretary at least twenty-one days before the meeting and details shall be given in the notice convening the meeting. No such amendment shall be carried unless not less than two-thirds of the members present and voting at the meeting vote in its favour.

14. Dissolution of the Association.

In the event of the dissolution of the Association, all surplus funds shall be transferred to such charity or charities as the Committee shall in its absolute discretion decide. Application for membership.doc 15/08/2024